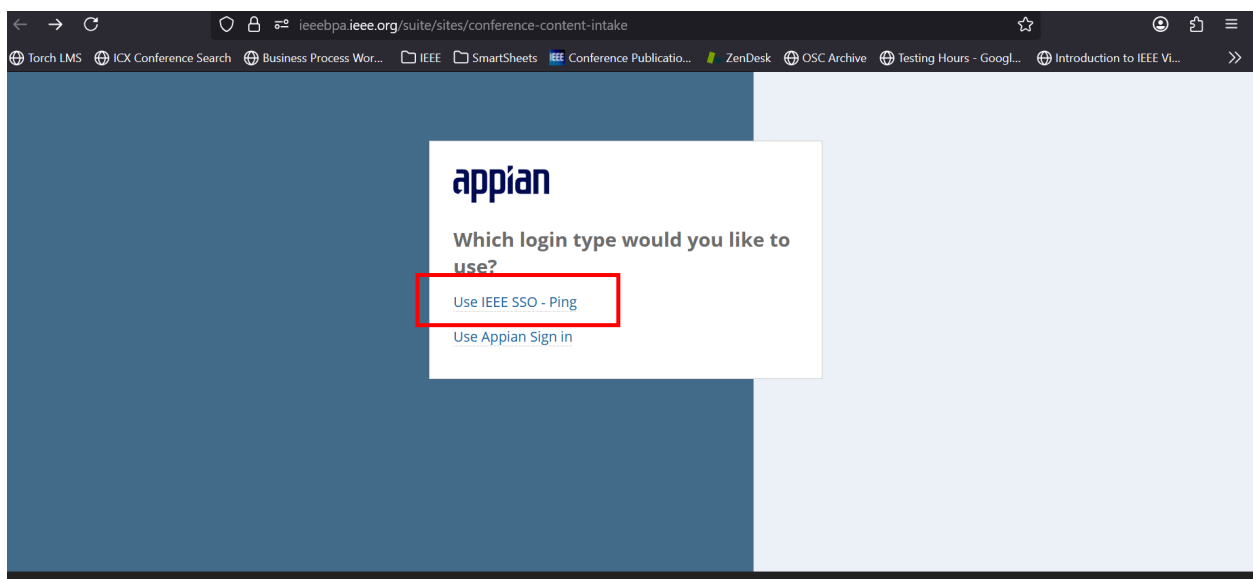


IEEE CEE Conference Content Intake Platform (CCI)

[Click here to access!](#)

Step 1:

Log in with your IEEE Web Account credentials



IEEE - Sign in to access the secure content

Sign in

Email address:

Password:

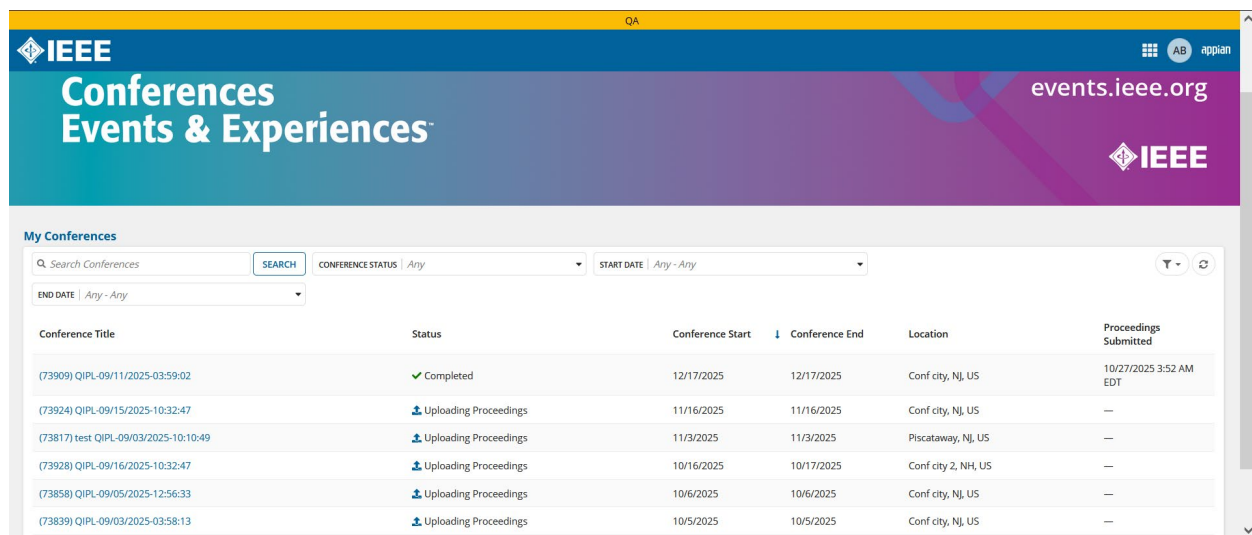
> [Forgot password](#)

Sign in

You'll see a list of the conferences that you are affiliated with as a Conference Chair, Technical Program Chair, or Publication chair, based on your IEEE Web Account log in!

Step 2:

Select the conference that you're ready to work on

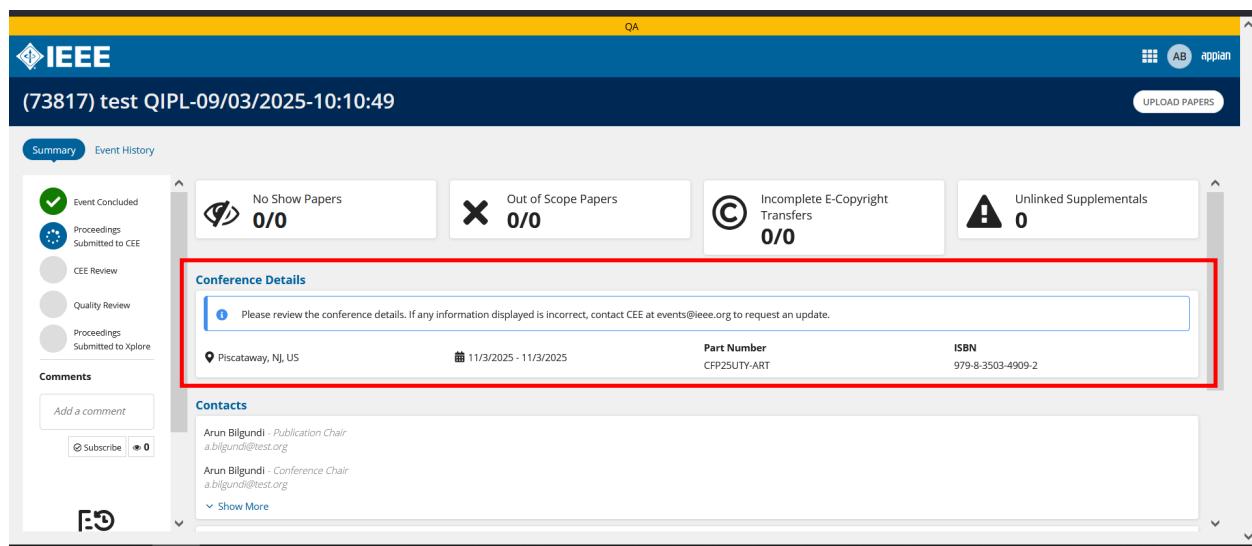


The screenshot shows the IEEE Conferences Events & Experiences page. The header includes the IEEE logo and the URL events.ieee.org. Below the header, there is a search bar and filters for conference status and start/end dates. A table lists several conferences with their titles, statuses, start and end dates, locations, and the number of proceedings submitted.

Conference Title	Status	Conference Start	Conference End	Location	Proceedings Submitted
(73909) QIPL-09/11/2025-03:59:02	Completed	12/17/2025	12/17/2025	Conf city, NJ, US	10/27/2025 3:52 AM EDT
(73924) QIPL-09/15/2025-10:32:47	Uploading Proceedings	11/16/2025	11/16/2025	Conf city, NJ, US	—
(73817) test QIPL-09/03/2025-10:10:49	Uploading Proceedings	11/3/2025	11/3/2025	Piscataway, NJ, US	—
(73928) QIPL-09/16/2025-10:32:47	Uploading Proceedings	10/16/2025	10/17/2025	Conf city 2, NH, US	—
(73858) QIPL-09/05/2025-12:56:33	Uploading Proceedings	10/6/2025	10/6/2025	Conf city, NJ, US	—
(73839) QIPL-09/03/2025-03:58:13	Uploading Proceedings	10/5/2025	10/5/2025	Conf city, NJ, US	—

Step 3:

Review your conference's details to ensure accuracy



The screenshot shows the details page for the conference (73817) test QIPL-09/03/2025-10:10:49. The page includes a summary section with various status indicators (Event Concluded, Proceedings Submitted to CEE, CEE Review, Quality Review, Proceedings Submitted to Xplore) and a list of comments. The main content area is divided into sections for Conference Details and Contacts. The Conference Details section is highlighted with a red box and contains a message: "Please review the conference details. If any information displayed is incorrect, contact CEE at events@ieee.org to request an update." Below this message, the conference details are listed: Location (Piscataway, NJ, US), Dates (11/3/2025 - 11/3/2025), Part Number (CPP25UTY-ART), and ISBN (979-8-3503-4909-2). The Contacts section lists Arun Bilgundi as the Publication Chair and Conference Chair, with email addresses a.bilgundi@test.org and a.bilgundi@test.org respectively.

Conference Details

Please review the conference details. If any information displayed is incorrect, contact CEE at events@ieee.org to request an update.

Location: Piscataway, NJ, US | Dates: 11/3/2025 - 11/3/2025 | Part Number: CPP25UTY-ART | ISBN: 979-8-3503-4909-2

Contacts

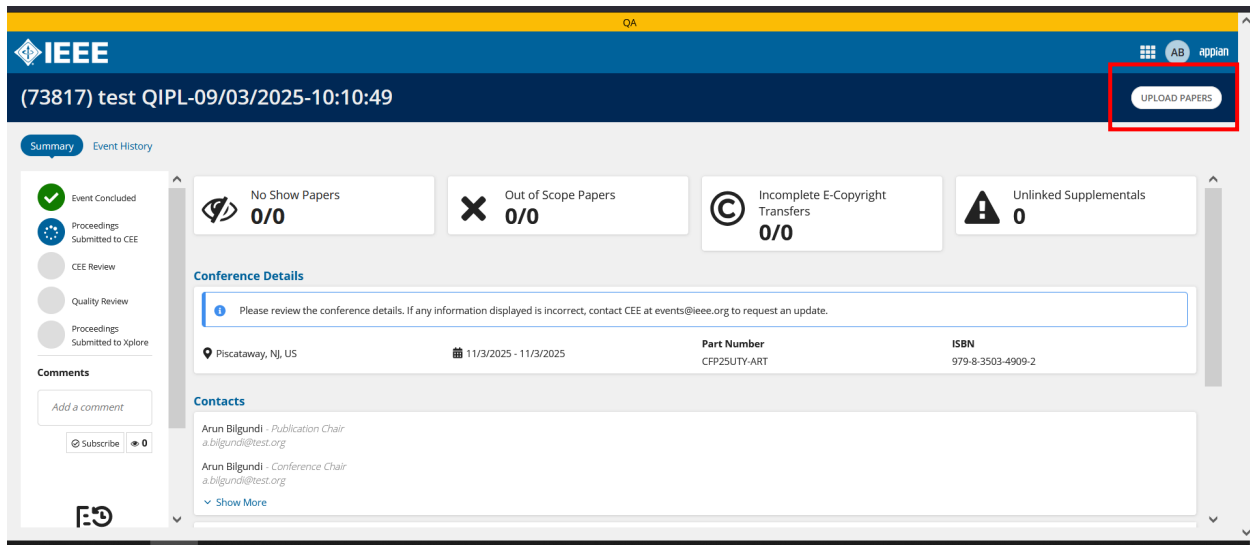
Arun Bilgundi - Publication Chair
a.bilgundi@test.org

Arun Bilgundi - Conference Chair
a.bilgundi@test.org

Show More

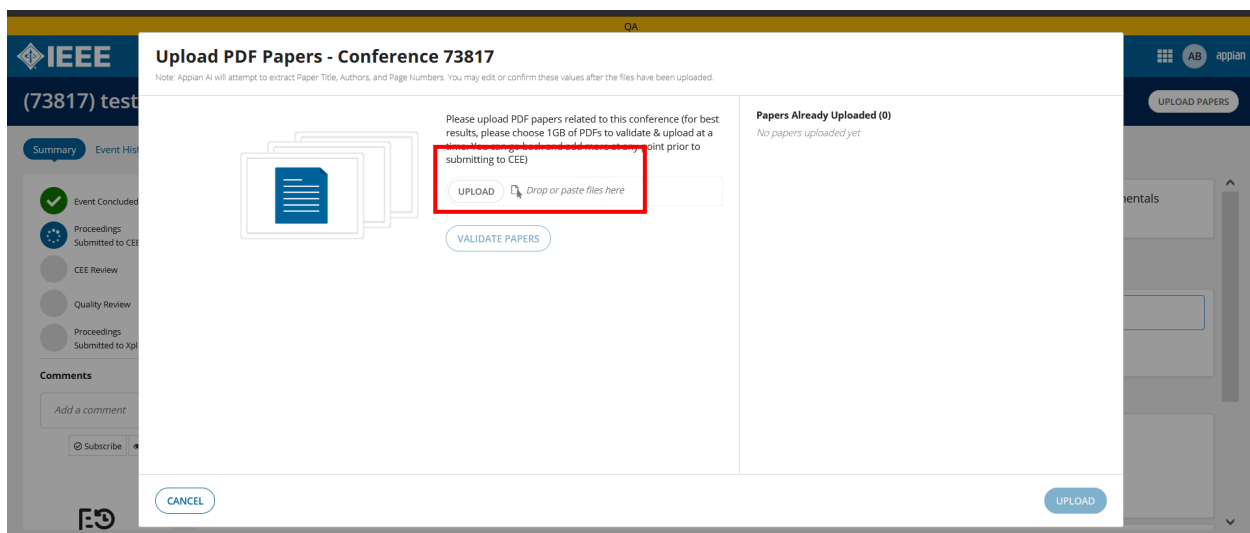
Step 4:

Upload your PDFs



Step 5:

You can either drag & drop your PDFs in the box, or navigate to your PDFs by clicking “Upload”



Step 6:

Validate for duplicate papers. CCI will not only check for duplicated filenames, but duplicated PDF contents as well!

Upload PDF Papers - Conference 73817

Note: Applan AI will attempt to extract Paper Title, Authors, and Page Numbers. You may edit or confirm these values after the files have been uploaded.



- PDF - 145.28 KB
- 146400z005
PDF - 102.07 KB
- 146400z006
PDF - 79.8 KB
- 146400a001
PDF - 70.58 KB
- 146400a003
PDF - 305 KB
- 146400a010
PDF - 1.18 MB
- 146400a017
PDF - 288.42 KB
- 146400a024
PDF - 417.82 KB
- 146400a029
PDF - 55.49 KB



Drop or paste files here

VALIDATE PAPERS

Papers Already Uploaded (0)
No papers uploaded yet

CANCEL

UPLOAD

Step 7:

Click “Upload”

Upload PDF Papers - Conference 73817

Note: Applan AI will attempt to extract Paper Title, Authors, and Page Numbers. You may edit or confirm these values after the files have been uploaded.

 Duplicate validation has passed

Please upload PDF papers related to this conference (for best results, please choose 1GB of PDFs to validate & upload at a time. You can go back and add more at any point prior to submitting to CEE)



- 146400z001
PDF - 43.05 KB
- 146400z003
PDF - 147.74 KB
- 146400z004
PDF - 145.28 KB
- 146400z005
PDF - 102.07 KB
- 146400z006
PDF - 79.8 KB
- 146400a001
PDF - 70.58 KB
- 146400a003
PDF - 305 KB
- 146400a010
PDF - 1.18 MB

Papers Already Uploaded (0)
No papers uploaded yet

CANCEL

UPLOAD

Step 8:

AI will work to extract the titles and authors from the PDFs. AI can now help you assign the eCF IDs & transfer complete statuses. Click refresh after about 30 seconds to see the results!

IEEE (73817) test QIPL-09/03/2025-10:10:49

Summary Event History

Event Concluded
Proceedings Submitted to CEE
CEE Review
Quality Review
Proceedings Submitted to Xplore

Comments
Add a comment
Subscribe 0

Papers (11) Supplemental Materials (0) Media (0)

Search Conference ID SEARCH SHOW Any OPEN ACCESS Any SCOPE/QUALITY Any

ECF TRANSFER Any

	Paper Title	Author(s)	Filename	eCF ID	eCF Transfer	Show	Scope / Quality	Open Access	Virus Scan	DOI
1	AI extraction in progress. Refresh for updates.	AI extraction in progress. Refresh for updates.	146400z001.pdf	—	No	Yes	Yes	—	—	—
2	AI extraction in progress. Refresh for updates.	AI extraction in progress. Refresh for updates.	146400z003.pdf	—	No	Yes	Yes	—	—	—
3	AI extraction in progress. Refresh for updates.	AI extraction in progress. Refresh for updates.	146400z004.pdf	—	No	Yes	Yes	—	—	—
4	AI extraction in progress. Refresh for updates.	AI extraction in progress. Refresh for updates.	146400z005.pdf	—	No	Yes	Yes	—	—	—

Step 9 (if applicable):

Upload supplemental (multi-media) zip files and/or distributed media zip files

IEEE (73817) test QIPL-09/03/2025-10:10:49

Summary Event History

Event Concluded
Proceedings Submitted to CEE
CEE Review
Quality Review
Proceedings Submitted to Xplore

Comments
Add a comment
Subscribe 0

UPLOAD PAPERS UPLOAD ADDITIONAL MATERIAL CAPTURE FILE METADATA

	Paper Title	Author(s)	Filename	eCF ID	eCF Transfer	Show	Scope / Quality	Open Access	Virus Scan	DOI
1	Proceedings 2025 IEEE/ACM Workshop on Multi-di...	—	146400z001.pdf	—	No	Yes	Yes	—	Pass	—
2	Proceedings 2025 IEEE/ACM Workshop on Multi-di...	—	146400z003.pdf	—	No	Yes	Yes	—	Pass	—
3	2025 IEEE/ACM Workshop on Multi-disciplinary, O...	Daniel M. Berry (University of Waterl...	146400z004.pdf	—	No	Yes	Yes	—	Pass	—
4	2025 IEEE/ACM Workshop on Multi-disciplinary, O...	Daniel M. Berry (University of Waterl...	146400z005.pdf	—	No	Yes	Yes	—	Pass	—
5	Foreword to the 2nd Workshop on Multi-disciplinar...	Sallam Abualhajja < Show more	146400z006.pdf	—	No	Yes	Yes	—	Pass	—
6	A History of RE as Seen by a Still-Active Alter Kaker...	Daniel M. Berry	146400a001.pdf	—	No	Yes	Yes	—	Pass	—
7	A Taxonomy of Real-World Defeaters in Safety Ass...	Usman Gohar < Show more	146400a003.pdf	241981	Yes	Yes	Yes	—	Pass	—
8	On the Automated Generation of UI for Template...	Ikram Darif < Show more	146400a010.pdf	241983	Yes	Yes	Yes	—	Pass	—
9	Exploring Large Language Models for Requiremen...	Aren A. Babikian < Show more	146400a017.pdf	241985	Yes	Yes	Yes	—	Pass	—
10	Untangling Shared Phenomena for Improving Ana...	Junwei Quan < Show more	146400a024.pdf	241987	Yes	Yes	Yes	—	Pass	—

1 - 10 of 11

Step 10:

Spot check the AI extracted details & indicate any non-presented/out-of-scope papers by clicking “Capture File Metadata”

The screenshot shows the IEEE Xplore interface for a specific event. At the top, a dark blue header bar displays the event ID and timestamp: "(73817) test QIPL-09/03/2025-10:10:49". To the right of this bar are three buttons: "UPLOAD PAPERS", "UPLOAD ADDITIONAL MATERIAL", and "CAPTURE FILE METADATA". The "CAPTURE FILE METADATA" button is highlighted with a red rectangular box. Below the header, there are tabs for "Summary" and "Event History". The "Summary" tab is active, showing a list of papers. On the left side, there is a sidebar with a checklist of event stages: "Event Concluded" (checked), "Proceedings Submitted to CEE", "CEE Review", "Quality Review", and "Proceedings Submitted to Xplore". Below this is a "Comments" section with a text input field and a "Subscribe" button. The main content area is a table of papers with columns: Paper Title, Author(s), Filename, eCF ID, eCF Transfer, Show, Scope / Quality, Open Access, Virus Scan, and DOI. The table lists 10 papers, each with a status icon (a green checkmark or a red X) in the "Show" column. A "Refresh" button is located in the top right corner of the table area.

	Paper Title	Author(s)	Filename	eCF ID	eCF Transfer	Show	Scope / Quality	Open Access	Virus Scan	DOI
1	Proceedings 2025 IEEE/ACM Workshop on Multi-di...	—	146400z001.pdf	—	No	Yes	Yes	—	Pass	—
2	Proceedings 2025 IEEE/ACM Workshop on Multi-di...	—	146400z003.pdf	—	No	Yes	Yes	—	Pass	—
3	2025 IEEE/ACM Workshop on Multi-disciplinary, O...	Daniel M. Berry (University of Waterl...	146400z004.pdf	—	No	Yes	Yes	—	Pass	—
4	2025 IEEE/ACM Workshop on Multi-disciplinary, O...	Daniel M. Berry (University of Waterl...	146400z005.pdf	—	No	Yes	Yes	—	Pass	—
5	Foreword to the 2 nd Workshop on Multi-disciplinar...	Sallam Abualhaja Show more	146400z006.pdf	—	No	Yes	Yes	—	Pass	—
6	A History of RE as Seen by a Still-Active Alter Kaker...	Daniel M. Berry	146400a001.pdf	—	No	Yes	Yes	—	Pass	—
7	A Taxonomy of Real-World Defeaters in Safety Ass...	Usman Gohar Show more	146400a003.pdf	241981	Yes	Yes	Yes	—	Pass	—
8	On the Automated Generation of UI for Template...	Ikram Darif Show more	146400a010.pdf	241983	Yes	Yes	Yes	—	Pass	—
9	Exploring Large Language Models for Requiremen...	Aren A. Babikian Show more	146400a017.pdf	241985	Yes	Yes	Yes	—	Pass	—
10	Untangling Shared Phenomena for Improving Ana...	Junwei Quan Show more	146400a024.pdf	241987	Yes	Yes	Yes	—	Pass	—

Step 11:

Capture the file metadata. You will have the same capabilities as in the IEEE Packing List Generator, but in a more user-friendly, intuitive interface.

You can adjust the:

- sequence order (this is the order in which these documents will be displayed in IEEE Xplore)
- content type (please ensure that any front matter documents are adjusted appropriately)
- non-presented or out of scope papers
- eCF Paper IDs (if needed)
- match up any supplemental material files (if applicable)

Capture File Details

Seq Order #	Filename	Content Type	Paper Presented?	In Scope?	Identifier / DOI	eCF Paper ID	Is the eCF Completed?	Associated Supplemental Material
1	146400z001.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
2	146400z003.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
3	146400z004.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
4	146400z005.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
5	146400z006.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
6	146400a001.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---
7	146400a003.pdf	orig-research	☒	☒		241981 - A Taxonomy of Real-World Defe...	Yes	--- Select a Value ---
8	146400a010.pdf	orig-research	☒	☒		241983 - On the Automated Generation o...	Yes	--- Select a Value ---
9	146400a017.pdf	orig-research	☒	☒		241985 - Exploring Large Language Mode...	Yes	--- Select a Value ---
10	146400a024.pdf	orig-research	☒	☒		241987 - Untangling Shared Phenomena f...	Yes	--- Select a Value ---
11	146400a029.pdf	orig-research	☒	☒		--- Select an eCF ID ---	No	--- Select a Value ---

CANCEL NEXT

Once the content type field is updated for any front/back matter documentation (ToC; Author Index, Welcome Message, etc.); the eCF transfer complete column will update to “N/A” appropriately. Then click “Next”.

Capture File Details

Seq Order #	Filename	Content Type	Paper Presented?	In Scope?	Identifier / DOI	eCF Paper ID	Is the eCF Completed?	Associated Supplemental Material
1	146400z001.pdf	front-cover	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
2	146400z003.pdf	front-cover	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
3	146400z004.pdf	breaker-page	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
4	146400z005.pdf	toc	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
5	146400z006.pdf	commentary	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
6	146400a001.pdf	info-author	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---
7	146400a003.pdf	orig-research	☒	☒		241981 - A Taxonomy of Real-World Defe...	Yes	--- Select a Value ---
8	146400a010.pdf	orig-research	☒	☒		241983 - On the Automated Generation o...	Yes	--- Select a Value ---
9	146400a017.pdf	orig-research	☒	☒		241985 - Exploring Large Language Mode...	Yes	--- Select a Value ---
10	146400a024.pdf	orig-research	☒	☒		241987 - Untangling Shared Phenomena f...	Yes	--- Select a Value ---
11	146400a029.pdf	index-author	☒	☒		--- Select an eCF ID ---	N/A	--- Select a Value ---

CANCEL NEXT

Step 11:

You may need to adjust some of the AI extracted document titles & authors. Please note that a title is required, but authors are not.

Capture File Details

Please confirm the below AI extracted values.

Filename	Content Type	Title	Authors	Start Page	End Page
146400z001.pdf	front-cover	Proceedings 2025 IEEE/ACM Workshop on Multi-disciplinary, Open, and Relevant Requirements Engineering MO2RE 2025		1	1
146400z003.pdf	front-cover	Proceedings 2025 IEEE/ACM Workshop on Multi-disciplinary, Open, and Relevant Requirements Engineering MO2RE 2025		1	1
146400z004.pdf	breaker-page	2025 IEEE/ACM Workshop on Multi-disciplinary, Open, and Relevant Requirements Engineering (MO2RE)	Daniel M. Berry (University of Waterloo, Canada) Usman Gohar (Iowa State University, USA) Michael C. Hunter (Iowa State University, USA)	1	29
146400z005.pdf	toc	2025 IEEE/ACM Workshop on Multi-disciplinary, Open, and Relevant Requirements Engineering (MO2RE)	Myra B. Cohen (Iowa State University, USA) Robyn R. Lutz (Iowa State University, USA) Ikram Darif (École de technologie supérieure, Canada) Christiane El Bouccairi (École de technologie supérieure, Canada)	1	29
146400z006.pdf	commentary	Foreword to the 2 nd Workshop on Multi-disciplinary, Open, and IntegRatEd Requirements Engineering (MO2RE'25)	Sallam Abualhaija Daniel Amyot Chetan Arora	1	2
146400a001.pdf	info-author	A History of RE as Seen by a Still-Active Alter Kaker Who Was in It From Before the Beginning: Keynote Abstract	Daniel M. Berry	1	2

CANCEL
BACK
NEXT

Capture File Details

Papers (Content)

Please confirm the below AI extracted values.

Filename	Content Type	Title	Authors	Start Page	End Page
146400z001.pdf	front-cover	Cover		1	1
146400z003.pdf	front-cover	Title Page		1	1
146400z004.pdf	breaker-page	Copyright Page		1	29
146400z005.pdf	toc	Table of Contents		1	29
146400z006.pdf	commentary	Foreword to the 2 nd Workshop on Multi-disciplinary, Open, and IntegRatEd Requirements Engineering (MO2RE'25)	Alessio Ferrari Davide Fucci Paola Spoletini	1	2
146400a001.pdf	info-author	A History of RE as Seen by a Still-Active Alter Kaker Who Was in It From Before the Beginning: Keynote Abstract	Daniel M. Berry	1	2

CANCEL
BACK
NEXT

Step 12 (if applicable):

Provide pertinent information regarding your supplemental materials (multi-media) files. Let us know what platform each file needs to run & a brief description of the supplement. These details were previously provided on the readme.txt file that was included in each supplement .zip.

Click “Next”

Capture File Details

Papers: Metadata (11)

Papers: Contents (11)

Supplemental Materials (0)

Media (0)

Supplemental Materials

Filename	Platform	Description
No items available		

CANCEL

BACK

NEXT

If you've included any copies of media distributed at your event (CD, DVD, USB), you'll be able to provide us with details here.

Click "Save & Close"

Capture File Details

Papers: Metadata (11)

Papers: Contents (11)

Supplemental Materials (0)

Media (0)

Media

Filename	Part Number	Media Type
No items available		

CANCEL

BACK

SAVE & CLOSE

Step 13:

Review your Key Performance Indicators (KPIs) & submit! If you've completed all of your metadata capture and are ready to submit, click the ... button & select "Submit All Proceedings"

Here are your KPIs

The screenshot shows the IEEE QIPL dashboard. At the top, there's a header with the IEEE logo, a user profile 'AB applan', and a session identifier '(73817) test QIPL-09/03/2025-10:10:49'. Below the header, there are tabs for 'Summary' and 'Event History'. The main content area displays four KPI cards: 'No Show Papers 0/4', 'Out of Scope Papers 0/4', 'Incomplete E-Copyright Transfers 0/4', and 'Unlinked Supplementals 0'. Below these cards, there's a 'Conference Details' section with a message to review details and contact CEE if incorrect. It also lists conference information: location (Piscataway, NJ, US), dates (11/3/2025 - 11/3/2025), part number (CFP25UTY-ART), and ISBN (979-8-3503-4909-2). A 'Contacts' section lists Arun Bilgundi as both Publication Chair and Conference Chair with email addresses. A left sidebar contains a progress indicator for various steps from 'Event Concluded' to 'Proceedings Submitted to Xplore', a 'Comments' section with an 'Add a comment' button, and a 'Subscribe' button.

Step 14:

Let us know important peer review details in order to submit.

How many papers were submitted to your conference during the Call for Papers?

How many of those papers were reviewed?

How many papers were rejected?

The screenshot shows a confirmation dialog titled 'Are you sure you want to submit all proceedings?'. Below the title, it says: 'Confirm all conference proceedings have been uploaded by completing the form below. Clicking 'Submit' will prevent additional proceedings from being uploaded to the conference at this time and IEEE staff will begin their review.' The form contains three input fields: 'Papers Submitted *', 'Papers Reviewed *', and 'Papers Rejected *'. At the bottom, there are two buttons: 'CANCEL' and 'SUBMIT'. The 'SUBMIT' button is highlighted with a red box.

Step 15:

You can request to reopen the conference if you've forgotten any PDFs/supplements, or would like to adjust any metadata. Your conference publication's progress will be identified on the left side milestones.

The screenshot displays the IEEE conference management interface. At the top, the IEEE logo and the text "(73817) test QIPL-09/03/2025-10:10:49" are visible. A red box highlights the "REQUEST REOPEN CONFERENCE" button in the top right corner. On the left side, a vertical list of milestones is shown, with a red box highlighting the first four: "Event Concluded" (checked), "Proceedings Submitted to CEE" (checked), "CEE Review" (in progress), and "Quality Review" (not started). Below these are "Proceedings Submitted to Xplore" and "Comments". The main content area shows a "Review has begun" warning, followed by four progress boxes: "No Show Papers 0/4", "Out of Scope Papers 0/4", "Incomplete E-Copyright Transfers 0/4", and "Unlinked Supplementals 0". Below these is a "Conference Details" section with a message: "Please review the conference details. If any information displayed is incorrect, contact CEE at events@ieee.org to request an update." The details include location (Piscataway, NJ, US), dates (11/3/2025 - 11/3/2025), part number (CFP25UTY-ART), ISBN (979-8-3503-4909-2), and counts for papers submitted (15), reviewed (15), and rejected (11). A "Contacts" section is at the bottom.

Milestone	Status
Event Concluded	Completed
Proceedings Submitted to CEE	Completed
CEE Review	In Progress
Quality Review	Not Started
Proceedings Submitted to Xplore	Not Started

Category	Count
No Show Papers	0/4
Out of Scope Papers	0/4
Incomplete E-Copyright Transfers	0/4
Unlinked Supplementals	0

Field	Value
Location	Piscataway, NJ, US
Dates	11/3/2025 - 11/3/2025
Part Number	CFP25UTY-ART
ISBN	979-8-3503-4909-2
Papers Submitted	15
Papers Reviewed	15
Papers Rejected	11

Once your publication has reached the milestone “Proceedings Submitted to Xplore”, you should get a notification within the next 30 days indicating that your proceedings are available online!